Intergroup 728 Special Intergroup Focus Meeting
November 6, 2026

Opening / Serenity Prayer

Welcome to the business meeting of the Lunchtime Fellow World Travelers meetings. I am _____, an adult child, and today's business meeting chair.

This is an audio only meeting and will last for 60 minutes.

Please join me in a moment of silence and afterwards in the **Group Serenity Prayer**

Higher Power
Grant us the serenity
To accept the things we cannot change
The courage to change the things we can
And the wisdom to know the difference.

Ninth Tradition Meditation: Please can someone read the 9th Tradition meditation?

Higher Power

May I remember that ACA and its meeting and service structure are different from my family of origin. May I be patient and avoid reaching for the easiest way out when I am confronted with a difficult situation. Help me and my ACA group ask for help in keeping our meetings safe and recovery-oriented. Also help us celebrate the things we do right.

Thank you.

Introductions

Thank you for being here today. You are invited to introduce yourself and say where you're calling from. Please raise your virtual hand and you will be invited to unmute. I will start

The business meeting on June 21th 2021 has voted on the following Meeting etiquette for the business meetings as long as nobody wants changes:

- Using raised hands for announcing a wish to share and for voting
- Sharing time 1 minute (does not apply for reports or explaining a motion-2-3 minutes for motion report)
- Only share one time on each topic until everyone has had the chance to share
- Chair will announce when 50 minutes have passed and assess what we can finish in the remaining time

Who volunteers to be the timekeeper?

Sarah B. will take the minutes.

When speaking to the different items of the Agenda, please say your name and end with something like; “thank you or I pass”. Thank you.

AGENDA
November 6, 2026

1. Treasurer Report

   Action: Rob has been acting Treasurer in the absence of a functioning intergroup and will present the Treasurer Report.

2. Maintain a prudent reserve (enough to cover the Zoom and website costs for 2 years) and make a donation to WSO in the amount of the remaining funds.

   Action: Kelley to introduce.

3. Discussion regarding how the group would like to handle the Treasury duties going forward.

   Action: Rob to give background report, followed by group discussion.

4. Report on status of the Zoom account

   Action: Kelley to present report

5. Discussion regarding how the group would like to handle maintenance of the Fellow World Travelers website.

   Action: Rob to give background and define basic tasks required to maintain the website, followed by group discussion.

6. Discussion regarding continuation of the Fellow World Travelers Intergroup 728

   Action: Kelley to introduce.

   1) Treasurer if Rob stepping down
      a. Bank account
      b. PayPal account
   2) Maintenance of fellowworldtravelers.com website
   3) Secretary for the Intergroup (Kelley currently acting)

Closing ACA Serenity Prayer: Will those who care to join me to close the meeting with the ACA Serenity Prayer

Higher Power,
Grant me the serenity
To accept the people I cannot change,
The courage to change the one I can,
And the wisdom to know that one is me.

Appendix A
Report on Zoom account

Kelley was tasked with trying to obtain access to the Zoom account, as there was no access to the account or back end for any necessary changes.

Sarah B. reached out to Ulrich, a former member of the Intergroup, and asked permission to give him information to Kelley E. to determine if he could assist with helping us gain access.

Kelley met with Ulrich on October 31, 2026. Based on information that they each possessed, they were able to gain access.

Actions since gaining access:

1) Kelley E. changed the email address associated with the account to earlyriserstogether@gmail.com. The previous address was the original address based in Germany, with language being German. Ulrich had administered the Zoom account at that time and he speaks German. It was no longer feasible to maintain a German email address when administration of account is being managed by and English-speaking member.

2) Kelley E. updated phone number to her personal number, as previously it was set to Ulrich's number.

3) Kelley E. updated settings related to transcription (to not allow) and other maintenance settings for ease of use and to require fewer manual setting changes during meetings. She will continue to review settings, as there has been no access to the backend of Zoom for over a year.

4) Kelley E. reviewed payment terms and account information.

    a. Fellow World Travelers has one account and all meetings use that account.
    Product: Zoom Workplace Pro, 300 person capacity

    b. The account auto-renews in January 2027 in the amount of €159.90 with a billing email of earlyriserstogether@gmail.com and the funds being auto-withdrawn from acafwt.treasurer@gmail.com.

    c. Kelley also changed the billing email address to earlyriserstogether@gmail.com as this is a separate setting and was also set to the .de German email address which Ulrich previously managed.

    d. Kelley changed the password to the account and shared that with Sarah B. so that to ensure that there is more than one person with access. It has taken a very long time to gain access and this will ensure we will not be locked out again.